



Rural Municipality of St. Laurent
Regular Meeting
February 5, 2025

MINUTES

A Regular Meeting of Council was held on Wednesday, February 5, 2025, in the Council Chambers, located at 16 St. Laurent Veterans' Memorial Road, St. Laurent, Manitoba.

Present: Reeve Richard Chartrand, Councillors, Tom Johnson, Perry Gaudry, Yves Combot, Councillor Maurice Leclair and CAO, Billie Jean Oliver.

Call to Order

Reeve Richard Chartrand called the meeting to order at 10:00 a.m.

Adoption of Agenda:

Res # 35/2025 Johnson – Gaudry

BE IT RESOLVED THAT the Agenda for today's date be hereby adopted as amended.

...Carried

Confirmation of Minutes

Res # 36/2025 Gaudry - Combot

BE IT RESOLVED THAT the Minutes of listed below are hereby approved by Council as circulated:

- Council Meeting – January 15, 2025

...Carried

Delegations

- None

Committee Reports

CAO (Billie Jean Oliver) Since the last meeting:

- Copy attached
- Processing Payroll as required
- Working on year end, confirming processes with PayWorks
- Completing WCB
- Attended Pre-budget meeting with FD and Yves on Jan 24th, 2025
- Attended meeting regarding speed limits and implementation of speed limits/signs in the RM of St. Laurent with MTI, Council and By-Law Enforcement officer on Jan 27th, 2025
- Met with Ian Phillips from Valley Fiber on Jan 27, 2025 regarding changing from MTS to Valley Fiber in the Municipal Office. Discussed updating the PW/Fire Hall and Oak Point Hall. Will further discuss options for the Parish Hall, as well as the Welcome Center.
- Attended EMO Training in Gimli on Jan 28th, 2025
- Attended AMBM roundtable in La Broquerie with Councilor Combot and Reeve Chartrand on Jan 30th, 2025
- Attended Climate Change Interview with Reeve Chartrand and EDO, Denise Allard on Feb 3rd, 2025
- Received letter from Minister Simard regarding the 2022 and 2023 deficit. We are able to recover by entering equal amounts into our annual Financial Plan beginning in 2025 and ending in 2029.
- Email from AMM requesting the District Meeting scheduled for June 11 be held here in St. Laurent.

Councillor Yves Combot

- Attended Fire Department Budget Meeting
- Spoke with Justin Johnson (AMBM) re: Letter of Support
- Attended the AMBM Roundtable in La Broquerie – Richard did a great job representing our concerns.

Councillor Tom Johnson

- Planning (WIPD) Meeting via phone call
 - o Due to Grahamdale there was a surplus. Board decided to put it into a savings to be similar to a reserve
- Vet Board meeting
 - o Board appoints Perry Gaudry and Tom Johnson as signing authority; Tom Johnson is the new Vice-Chair for the Board.
 - o Vet Board needs a fence to be completed

Councillor Perry Gaudry

- Attended Vet board meeting
- Attended Seniors Birthday Lunch and Potluck
 - o Held a question/answer regarding the PCH and a presentation made by Ralph Eichler
- Need a contractor to view the bathroom at the Neil Gaudry Center
- Attended the By-Law Meeting
- Attended Aquatic Invasive Species Seminar
 - o No live bait allowed
 - o Province has a portable wash unit that is being used and possibly request it to come here

Reeve Richard Chartrand

- Attended By-Law meeting with MTI on Jan 27th, 2025
 - o questions the school crossing zone criteria and putting parameters on it if necessary.
- Attended EMO training in Gimli on Jan 28th, 2025
- Attended AMBM Roundtable in La Broquerie on Jan 30th, 2025 in the evening.

Public Works/WTS – (presented by Maurice Leclerc)

- Injectors in the grader will be changed this week and CAT will come after to ensure all computers are working correctly

Fire Department (Melissa Buors) – as indicated above by Councillor Combot;

- Contacted Valley Fiber to fix the FD sign at the edge of the yard site due to damages
- Future exercises are to be posted as to not worry the public

Economic Development (Denise Allard) – as attached

By-law (Sophie Skierszkan) – as attached

MEC (Melissa Buors) - Not Currently

Rec Commission (Tammy Hiebert) – Not Currently

Based on the timeline of the meeting the Public Hearings were held at this point.

ZONING AND SUBDIVISIONS

Res# 37/ 2025 Johnson – Leclair

BE IT RESOLVED THAT Council adjourned into the scheduled public hearing.

...Carried

At 10:15 am Reeve Chartrand read out the process and procedures of the Public Hearing.

10:15am – VSTL-01-25 – 5559473 Manitoba LTD/Pitblado LLP, Johanna Theissen. Reeve Chartrand had requested Cherie, Administrator for the West Interlake Planning District to read out the proposal and provide proof of notice.

Cherie read the proposal, provided proof of notice as well as indicated no submissions were received. A representative for the Property Owner, provided background information as to why the variation application was being made.

As there were no objections and/or comments made by attendees, this portion of the public hearing was closed.

10:20am – CUSTL-01-25 – Ian King. Reeve Chartrand requested Cherie to read out the proposal and provide proof of notice. There were no written submissions.

Community Member spoke in opposition of the application as there is no direct access from the municipal road to the property and the owner is obtaining access through neighbouring properties. Councilor Leclair had comments with respect to the trailer being on the property before the conditional use application being applied for.

Res # 38/ 2025 Leclair - Combot

BE IT RESOLVED THAT the public hearing now close and that Council reconvene into the regular meeting agenda.

...Carried

FINANCE & ACCOUNTS

Res # 39/2025 Johnson – Leclair

WHEREAS payroll processing for all departments is now done electronically through Payworks, which no longer requires physical cheques to be prepared.

Payroll	Admin #2	\$20,370.80
Payroll	Admin #3	\$20,123.74
Payroll	Fire Dept. #1	\$13,184.82
Accounts Payable	35000 - 35025	\$45,536.98
<i>Note: New cheque sequence, to correct bank account as per Caisse Financial</i>		

BE IT RESOLVED THAT the Accounts Payable as listed above is hereby approved for payment.

...Carried

Res #40/2025 Gaudry – Leclair

WHEREAS The General Operating Fund Balance Sheet (Financial Statement) as of December, 2024 has been provided to Council for review.

THEREFORE BE IT RESOLVED THAT the General Operating Fund Balance Sheet (Financial Statement) as of December, 2024, be hereby approved.

...Carried

ZONING AND SUBDIVISIONS

Notices:

- February 5th, 2025 @ 10:15am – VSTL-01-25 – 5559473 Manitoba LTD/Pitblado LLP, Johanna Theissen

- February 5th, 2025 @ 10:20am – CUSTL-01-25 – Ian King

Res #41/2025 Johnson – Combob

WHEREAS Variation Application No. VSTL-01-25 was received from Johanna Theissen being the legal representative for 5559473 Manitoba Ltd, property owners at #100239 PTH 6, SL 13-OP-362, Part of Lot 13 in Oak Point to vary the minimum site requirements from 80 acres to 10.722 acres to allow for the subdivision of two properties into three lots to comply with the Zoning By-law #5/05.

THEREFORE BE IT RESOLVED THAT Council approve the said variation.

...Carried

Res #42/2025 Leclair – Gaudry

WHEREAS a Conditional Use application, CUSTL-01-25, was received from owner/applicant(s) Ian King AND WHEREAS the said conditional use application is to allow “Travel Trailers/Recreational Vehicles” on a vacant site as a temporary use”, specifically #65 Marina Row, Lot 10, Block 1, Plan 13943. AND WHEREAS Council has reviewed the application in accordance with the Zoning By-Law 5/05 and has heard the proposal and any submissions.

THEREFORE BE IT RESOLVED THAT Council approve said conditional use on the condition that:

1. Payment be made to the R.M. of St. Laurent in the amount of \$400.00 for the licence for each travel trailer/recreational vehicle unit on the property, within 30 days of the date of this resolution, with such payment to cover the period of 12 rolling months from the date noted in condition 4.
2. In addition to the submission of the fee for each unit, the Owner/applicant is to provide the RM with proof of lot survey staking within 12 rolling months of the date of this resolution.
3. Upon completion of the condition set out in 1. & 2., the Property Owner(s) must request a civic sign for the Property, if the Property does not currently have a civic sign.
4. Upon receiving the full payment for the initial license(s) being issued under this Conditional Use Application hearing, the license(s) shall be issued and dated _____.
5. No license shall be issued for any TT/RV, unless approved for the one-year extension by Council, after the year 2029 for any and all “Travel Trailer/Recreational Vehicle” located on the property.
6. None of the travel trailer/recreational vehicle unit(s) on the site are to be used as a primary residence and shall only be occupied on a seasonal basis from and including May 1st to October 30th.
7. All unit(s) must comply with other applicable requirements in the Zoning By-law and all by-laws enacted by the R.M. of St. Laurent, including but not limited to the Derelict Building By-law and Unsightly Property and Derelict Vehicle By-law, and the Licensing By-law.
8. All units must comply with Provincial Regulations for proper sewage disposal.
9. Non-compliance with any or all conditions stipulated may result in enforcement procedures and the revocation of the conditional use permit
10. The applicants ensure the RV/travel trailers are 125 ‘feet from the access points.
11. The applicants obtain proper access permits as required by Manitoba Infrastructure and Transportation.

AND FURTHER BE IT RESOLVED THAT once payment of the fee set out in Condition No. 1 and No. 2 (number of units allowed) is received, arrangements will be made by RM staff to implement garbage collection at said location as scheduled by the R.M. between May 1 and October 30th, with the maximum of two bags of household garbage and two bags of recycling each week.

...Defeated

- There’s no access to his property

- A culvert and driveway are required
- Request to remove the trailer
- The trailer can be re-installed once conditions are met and a new CUSTL application is provided

TRANSPORTATION & PUBLIC WORKS

Res #43/2025 Johnson – Combot

WHEREAS Ray Ducharme and Roger Leclerc, Waste Transfer Site Employees, are to attend the Used Oil Handling Training in Lundar, MB on February 24, 2025, at no cost due to changes in used oil handling regulations that are being implemented

AND WHEREAS Public Works will take over the garbage pick-up for the day unless there is a snowstorm. In that case, the WTS will close, and the graders will be in operation.

THEREFORE BE IT RESOLVED THAT Council approve the attendance of Ray Ducharme and Roger Leclerc at the Used Oil Handling Training on February 24, 2025 in Lundar, MB.

...Carried

Res #44/2025 Gaudry – Combot

WHEREAS the Metis Legacy Program has funded Veteran's banners for of the St. Laurent Legion as a tribute to the local Metis Veterans;

AND WHEREAS in the past, the RM of St. Laurent has contributed financially to this project;

AND WHEREAS it was requested by the St. Laurent Legion that this project continue to be a joint project each year;

AND FURTHER WHEREAS the rental of a boom lift truck is \$5,322.96, plus the cost of the labour for three days for the installation and 3 days for the removal of banners is \$4,159.20, for an overall cost price of \$9,482.08.

THEREFORE BE IT RESOLVED THAT Council approves an even cost share of the \$9,482.08, to be split between the RM of St. Laurent and the St. Laurent Legion;

AND FURTHER BE IT RESOLVED THAT council approve administration to issue an invoice to the St. Laurent Legion for their portion.

...Carried

FIRE DEPARTMENT

Res #45/2025

WHEREAS the Fire Chief, Chad Malfait, and MEC, Melissa Buors would like to use their personal cell phones as main contact.

AND WHEREAS the Fire Department Chief, Chad Malfait and MEC, Melissa Buors have been using their personal phones for communication, and they wish to continue using their personal phones as their main contact.

THEREFORE BE IT RESOLVED that Council approve the usage of their personal cell phones for business use and reimbursement for same be \$50.00 per month to be included within their quarterly payroll submissions.

...Carried

OTHER DEPARTMENTS, COMMITTEES, BOARDS

- None

NEW AND UNFINISHED BUSINESS

Res # 46/2025 Leclair – Gaudry

WHEREAS the R.M. of St. Laurent is interested in purchasing promotional items for donation, re-sale and municipal events.

AND WHEREAS Premier.ca has provided the following prices for the above-mentioned promotional items as follows:

Item	Cost	Set-up fee	Total	
R.M. 4x6" Notepad w/ Logo	\$ 1331.00 / 1000pcs	+ \$0.00	\$1331.00	✓
R.M. 3x5" Notepad w/Logo	\$ 1177.00 / 1000pcs	+ \$0.00	\$1177.00	
James Ballpoint Pens	\$ 1.59 / 1000pcs	+ \$40.00	\$1630.00	✓
Bombardier Air Freshener	\$ 2.42 / 1000pcs	+ \$96.00	\$2516.00	
Acrylic Keychains	\$ 3.66 / 1000pcs	+ \$55.00	\$3715.00	✓
Lapel Pins	\$ 1.87 / 1000pcs	+ \$125.00	\$1995.00	
Totals	\$ 12,048.00	\$316.00	\$12,364.00	

THEREFORE BE IT RESOLVED THAT Council has reviewed the promotional items listed above for donations, re-sale and municipal event use and approves the purchase of as indicated above. No other quotes were received.

...Carried

Res #47/2025 Johnson – Combot

WHEREAS the Municipality and Jody Buors, operating as Flo's Septic Service wish to enter into an agreement for the provision of certain services; and

WHEREAS Council has reviewed the attached agreement.

BE IT RESOLVED THAT the agreement between The Rural Municipality of St. Laurent and Jody Buors, operating as Flo's Septic Service be hereby approved by Council; and

FURTHER BE IT RESOLVED THAT tipping fees received, be directly deposited into the Lagoon Reserve.

...Carried

Res # 48/2025 Johnson - Leclair

WHEREAS By-law 23/2024, *The Waste Management By-Law* being a by-law to regulate the procedures and operations of Waste Management has had first reading; and

WHEREAS changes were requested and made based on Council direction; and

WHEREAS By-law 23/2024 is hereby rescinded as amendments made to the by-law after first reading have significantly changed the application of the by-law.

THEREFORE BE IT RESOLVED that council will no longer proceed with By-Law 23/2024.

...Carried

Res# 49/2025 Gaudry - Combot

BE IT RESOLVED THAT By-law 04/2025, *The Waste Management By-Law* being a by-law of the Rural

Municipality of St. Laurent to regulate the procedures and operations of waste management hereby be given first reading.

...Carried

Res # 50/2025 Johnson - Leclair

BE IT RESOLVED THAT By-law 05/2025, *Special Events By-Law* being a by-law of the Rural Municipality of St. Laurent to regulate special events held within the Municipality of St. Laurent hereby be given first reading.

...Carried

Res # 51/2025 Johnson - Combot

BE IT RESOLVED THAT By-law 03/2025, being a by-law to uphold the agreement between, the Rural Municipality of St. Laurent, The Rural Municipality of Woodlands and the Northern Lites Snowmobile Club to regulate the use of road 90N as a snowmobile trail hereby be given first reading.

...Carried

Res #52/2025 Leclair - Gaudry

BE IT RESOLVED THAT By-law 03/2025, being a by-law to uphold the agreement between, the Rural Municipality of St. Laurent, The Rural Municipality of Woodlands and the Northern Lites Snowmobile Club to regulate the use of road 90N as a snowmobile trail hereby be given second reading.

...Carried

Res #53/2025 Johnson - Leclair

WHEREAS the RM of St. Laurent has been reviewing the tourism benefits of belonging to The Northern Woods & Water Highway Association. This Association was formed within the Provinces of Alberta, Saskatchewan and Manitoba.

AND WHEREAS this Association would like to enhance tourism in many towns long this route which was initially founded in 1970 as a holiday route and as a transportation passage for northern goods.

AND WHEREAS the membership to this association is \$600.00 annually.

THEREFORE BE IT RESOLVED that Council approve the renewal of the The Northern Woods & Water Highway Association membership to enhance the Tourism in the RM of St. Laurent.

...Carried

Res #54/2025 Leclair - Combot

WHEREAS St. Laurent Recreation Centre, under the umbrella policy of the RM of St. Laurent, has submitted a claim for the Laurent Kerbrat Arena for Payment Revenue Loss

AND WHEREAS a cheque has been received from the insurance company in the amount of \$7,634.99

THEREFORE BE IT RESOLVED THAT Council approve the payout of the claim amount to the St. Laurent Cooperative Recreation Center in the amount of \$7,634.99.

...Carried

CORRESPONDENCE/INFORMATION/MINUTES FROM OTHERS

Correspondence/Information:

- Monthly Statistics Report – West Interlake Detachments, RCMP – December 2024
- AMM News Bulletin
- Lakeside Minor Hockey Tournament Sponsorship Donation

Minutes:

- None

COMMITTEE OF THE WHOLE CAMERA

- None

ADJOURN

Res #55/2025

Gaudry – Leclair

BE IT RESOLVED THAT this meeting now adjourn at 12:17 hrs.

...Carried



Reeve



CAO